



**INTERMEDIATE / ADVANCED**

# Apprenticeship in Sales



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## Who is it for?

**This course is aimed at individuals working in, or who have basic experience and understanding of working within a Sales environment either over the phone or face to face. At Level 3 you will need to be in a senior or managerial role. Typical business environments include contact centres, estate agents, retail, sales representatives and many more.**

## Course Overview

- NVQ Certificate in Sales Level 2 / 3 Diploma
- Functional Skills in Literacy & Numeracy
- Employee Rights & Responsibilities
- Information Advice & Guidance (IAG)
- Knowledge Based Technical Certificate
- Personal Learning and Thinking Skills

## Course Description

The certificate in Sales aims to prepare participants with the knowledge, understanding and practical skills required for working over the telephone or face to face in a customer sales role. Level 3 supports the business environment with a diploma in sales covering a range of units to support a sales professional.

## How will it be delivered?

You will be assigned a dedicated assessor from our team of industry specialists who will visit you at work every 4-6 weeks at a time to suit you and your employer. They will become your support and guidance throughout your course. Your NVQ will include various voice recorded assessments such as observations and guided discussions. This qualification takes a minimum of 18 months to achieve.

## Got any Questions?

Call us to find out more: **01902 366278** or email **info@novatraining.co.uk**